

To receive a full refund of the deposit the following conditions must be met:			
	DATE		
Please date and check off items as completed.			
Clean kitchen sink			
Wipe out refrigerator			
Wipe down countertops			
Remove fingerprints from doors and windows			
Restroom sinks			
Toilets			
Collect garbage- including bathrooms - take with you			
Sweep floors			
Mop floors			
Restore Community Room & kitchen to prior condition			
Close and lock all windows			
Turn off lights			
Check bathrooms			
Lock doors upon leaving.			
DO NOT PUSH TABLES AGAINST WALLS!!!!			
THIS LIST MUST BE CHECKED OFF & COMPLETED OR FUNDS WILL BE WITHHELD FROM YOUR DEPOSIT!			
PLEASE LEAVE COMPLETED FORM ON KITCHEN COUNTER WHEN YOU LEAVE.			